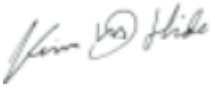
Charging Policy

Reviewed by	Finance Committee
Date reviewed	October 2026
Next review	2028
Ratified by Governors	Nicola Denton-Dash & Kevin Hinde
Governor Signature	

The Governing Body and Leadership Team have worked with staff, parents and pupils to provide a curriculum and ethos that robustly ensures that our school vision is evidenced in all we do ;

- ***We will develop the confidence to think for ourselves,explore and take risk.***
- ***We believe that everyone should feel proud of the school community.***
- ***We will see the good in others and others will see the good in me.***
- ***We believe everyone should learn new skills and grasp all of life's exciting opportunities***
- ***We believe we must grow healthy and strong and the we will know how to look after ourselves.***

John Scurr Primary School Charging Policy

This policy has been written following the Charging & Remission Policy Guidance from London Borough of Tower Hamlets, 2010. Sections 449-462 of the Education Act 1996 set out the legal framework governing the charging of school activities.

John Scurr is an inclusive school and governors are committed to ensuring that no pupils are excluded from school activities because of cost. It is their aim that all pupils should receive equal access to curricular and extra-curricular activities.

This helps to ensure that all pupils have equal access to the broad and imaginative curriculum provided by the school.

1. Education During School Hours

The school arranges a number of trips and visits to enhance and broaden the school curriculum. Children are taken to places of interest, museums, concerts etc. In addition, they work with visiting theatre (and other) groups in school. The governing body makes no charge for these enrichment activities but does ask for contributions towards the cost. Parents are also asked to pay for materials for practical activities in some circumstances.

Contributions are asked for in the following circumstances:

To pay for:

• enrichment activities taking place during the school day e.g. Educational Visits out or to pay performers/visitors to come into school etc. (Unless a majority of parents are willing to contribute towards trips and activities they may not be able take place)

2. Out of Hours Activities

We make no charge for activities taking place outside the school day, which are required to fulfil statutory duties relating to the national curriculum or to religious education.

All other activities, described as 'optional extra' activities, are charged for at cost. It is the Governing Body's intention that the school will make no profit from such activities.

Charges for 'optional extra' activities may include:

• travel, board and lodging for trips and activities outside school hours, such as the annual Year 6 School Journey.

• entrance charges to facilities

• costs of materials, books and equipment etc.

• after school club refreshments (£5 per term)

Currently we do not charge for Breakfast Club and Tea Time Club (After school child care) is charged at £1 per child, per session- or part of a session.

3. Damage to School Property

The Governing Body reserves the right to ask parents to contribute to the cost of repairs, or of replacing defaced, damaged or lost property where this is a result of a pupil's inappropriate behaviour.

We ask for a holding deposit of £30 for musical instruments borrowed during pupil's time at school – this is returned in full when the child finishes their lessons or time in school.

We recognise that the greatest spend in school is on school stationery and books – replacements will be charged at £5 per book.

Our lanyards are also a significant costs to the school and we charge a replacements at £5 , Car park fobs are charged at £40 deposit (returnable on leaving).

4. Subsides and Support

• The decision as to the proportion of the global cost of an activity which will be met from the School's Budget or from the School Fund will be made by the Headteacher

• In the case of the use of agreed funds from the School's budget, the Headteacher will advise the Governors of such use of funds via the Finance Committee

• Cases of genuine financial hardship or need should not prevent students taking part in an activity. To this end, parents should be advised formally of the sources of support available for the school residentials

• The staff of the School should use their knowledge of their students to alert the Headteacher of potential financial difficulties, which may handicap potential participants' so that informal and confidential contacts with home can be made. In this way, the School will seek to support financially disadvantaged pupils.

5. School Residential Charges

If the school organises a residential visit in school time or mainly school time, we will request a deposit from parents to secure their place. A payment plan will then be available in intervals leading up to the trip. The total cost of the trip is to be paid in full before the trip commences. The cost of the trip may be subsidised by the school for children in receipt of pupil premium funding, or mitigating circumstances.